

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Talis J. Colberg

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Ronald Arvin, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 1, 2009

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA¹

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 11/03/09

B. Special Assembly Meeting: 11/07/09

C. Regular Assembly Meeting: 11/10/09

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. Ms. Sarah Munson, Office of Senator Linda Menard

¹ A Report from Ms. Sarah Munson, Office of Senator Linda Menard, was added to Agency Reports.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Ethics: 01/08/09, 02/04/09, 03/11/09, 04/08/09, 04/15/09, 04/29/09
 - b. Citizens Advisory Committee on the Goose Creek Correctional Facility: 06/03/09
 - c. Enhanced 911 Advisory Board: 06/09/09
 - d. Greater Butte RSA No. 26: 07/02/09
 - e. Greater Talkeetna RSA No. 29: 08/13/09
 - f. Local Emergency Planning Committee: 08/19/09, 09/16/09
 - g. Port Commission: 06/01/09; Resolution Serial Nos.: 09-001 and 09-003
2. Community Council Correspondence:
 - a. Fishhook Community Council: 04/16/09
 - b. North Lakes Community Council: 08/25/09
 - c. Sutton Community Council: 09/08/09

G. INFORMATIONAL MEMORANDUMS

1. IM No. 09-253: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF OCTOBER 1, 2009, TO OCTOBER 31, 2009.
2. IM No. 09-260: AN INFORMATIONAL MEMORANDUM PROVIDING BACKGROUND ON THE TAHNETA TOWER FACILITY PLATTING ACTION.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
1. Ordinance Serial No. 09-140: AN ORDINANCE CREATING AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 09-216
 2. Ordinance Serial No. 09-144: AN ORDINANCE CREATING ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 09-220
 3. Ordinance Serial No. 09-135: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$70,000 FROM GOLD TRAILS ROAD SERVICE AREA NO. 28 FISCAL YEAR 2010 OPERATING BUDGET, FUND 282, TO THE GOLD TRAILS ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS, FUND 410, PROJECT NO. 30048.
 - a. IM No. 09-201
 4. Ordinance Serial No. 09-158: AN ORDINANCE APPROVING AN APPROPRIATION OF \$25,000 FROM ALPINE ROAD SERVICE AREA NO. 31 FUND BALANCE, FUND 285, TO FUND 410, PROJECT NO. 30051, FOR ALPINE ROAD SERVICE AREA NO. 31 CAPITAL PROJECTS.
 - a. IM No. 09-245
- C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA²

1. RESOLUTIONS

- a. Resolution Serial No. 09-118: A RESOLUTION RECOMMENDING CAPITAL PROJECTS FOR INCLUSION WITHIN GOVERNOR PARNELL'S 2011 FISCAL YEAR BUDGET.
(1) IM No. 09-261

2. ASSEMBLY MEMORANDUMS

- a. AM No. 09-087: APPROVAL OF A CHANGE ORDER TO DOWL ENGINEERS IN THE AMOUNT OF \$685,000 FOR THE BOGARD ROAD EXTENSION EAST DESIGN SERVICES, PROJECT NO. 06-134 FOR ADDITIONAL PROFESSIONAL SERVICES.
- b. AM No. 09-092: AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE STATE OF ALASKA REGARDING STATE USE OF 2009 HOMELAND SECURITY GRANT FUNDING ON BEHALF OF THE BOROUGH FOR STATE MANAGED PLANNING AND TRAINING PROGRAMS.
- c. AM No. 09-094: AUTHORIZATION TO DESTROY THE OFFICIAL BALLOTS FOR THE OCTOBER 6, 2009, BOROUGH REGULAR ELECTION.
- d. AM No. 09-095: APPROVING A TRANSFER OF FUNDS IN THE AMOUNT OF \$8,000 TO THE CITY OF WASILLA FOR THE COMPLETION OF LAKE ACCESS IMPROVEMENTS ON WASILLA LAKE AT THE PECK STREET LOCATION. (*Sponsored by: Assemblymember Ewing*)

VIII. UNFINISHED BUSINESS

² AM Nos. 09-087 and 09-095 were pulled from the consent agenda and addressed separately.

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/15/09, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 09-111: AN ORDINANCE AMENDING MSB 17.02, MANDATORY LAND USE PERMIT; MSB 17.125, DEFINITIONS; AND THE FEE TABLE ASSOCIATED WITH MSB TITLE 17.
 - a. Resolution Serial No. 09-074: A RESOLUTION AMENDING THE FEE TABLE ESTABLISHED BY MSB 17.99.
 - (1) IM No. 09-159
2. Ordinance Serial No. 09-159: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 480, PROJECT NO. 45188, FOR ALASKA SHIELD EXERCISE 2010.
 - a. Resolution Serial No. 09-115: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, PROJECT NO. 45188, FUND 480, FOR ALASKA SHIELD EXERCISE 2010.
 - (1) IM No. 09-250
3. Ordinance Serial No. 09-163: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A GRANT IN THE AMOUNT OF \$26,250 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, TO FUND 480, PROJECT NO. 45126, TO SUPPORT THE BOROUGH CITIZEN CORPS PROGRAM.
 - a. Resolution Serial No. 09-116: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, FUND 480, PROJECT NO. 45126, FOR THE PURCHASE OF EQUIPMENT AND SUPPLIES, PLANNING, AND TRAINING AND EXERCISES.
 - (1) IM No. 09-249
4. Ordinance Serial No. 09-164: AN ORDINANCE APPROVING AN APPROPRIATION OF \$100,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO

FUND 405, PROJECT NO. 45066, TO ALLOW FOR THE PURCHASE OF A NEW ENGINE AND RELATED EQUIPMENT.

a. Resolution Serial No. 09-117: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDED BUDGET FOR PROJECT NO. 45066, TO ALLOW FOR THE PURCHASE OF A NEW ENGINE AND RELATED EQUIPMENT.

(1) IM No. 09-251

5. Ordinance Serial No. 09-165: AN ORDINANCE AMENDING MSB 3.15.010 DEFINITIONS UNDER CHAPTER 3.15, ASSESSMENT AND TAXATION, RELATED TO "REAL PROPERTY" AND "FIXTURES".

a. IM No. 09-255

B. INTRODUCTION (For public hearing - 01/05/10, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 09-160: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE VALE AVENUE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 434 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 09-161: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$50,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE VALE AVENUE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 434, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 09-254

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

X. RECONSIDERATION

A. Ordinance Serial No. 09-137: AN ORDINANCE ADOPTING MSB 27.15.060, ELIMINATION OF COMMON LOT LINES ON A RECORDED PLAT; AMENDING MSB 27.15.150, FINAL PLAT; PLATS

NOTES; AND AMENDING 27.20.030, ACCESS REQUIRED.
(Reconsideration filed 11/03/09 by Assemblymember Ewing)

1. IM No. 09-190

B. AM No. 09-090: AWARD OF PROPOSAL NO. 10-031 TO LOUNSBURY AND ASSOCIATES, INC., USKH, AND ALASKA RIM ENGINEERING IN A CONTRACT AMOUNT FOR EACH FIRM, IN AN AMOUNT NOT TO EXCEED \$175,000 PER CALENDAR YEAR FOR RIGHT-OF-WAY SURVEY AND ASSOCIATED ENGINEERING SERVICES. (Reconsideration filed 11/03/09 by Assemblymember Ewing)

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.